



**USA WORKING EQUITATION
Licensed Officials Program**



**USAWE
LICENSED OFFICIALS PROGRAM REQUIREMENTS**

FINAL 9 June 2026



USA WORKING EQUITATION Licensed Officials Program



PREFACE

The purpose of the Licensed Officials Program is to create, maintain, and support a robust roster of educated, current, talented, and professional licensed officials to benefit the sport of working equitation in the U.S. The Licensed Officials Committee (LOC) achieves this goal through the development and maintenance of a rigorous curriculum, licensing process, testing protocol, and continuing education.

Updates to this program are effective upon publication.

Contact the Licensed Officials Committee (loc@usawe.org) with any questions, comments, or suggestions.

Date	Change Summary
April 2026	• 1.2 An LO will be suspended until the renewal fee is paid • 1.5 Requirement for LO Insurance Program removed • 2.1.1, 2.1.2b Silent judging required for “L” candidates • 2.1.2 Show Mgr can be reference for “L” candidate’s TD experience • 2.1.4 “R” Judge references to include 2 “S” Judges and 2 show mgrs • 2.1.5 Minimum 75 shadow rides required for “S” Judges; 30 at L6/L7 • 2.2.2 L6 rides not mandatory for Advancement In-Person Silent Judging tests • 3.5 Video Shadowing must be with an “R” or “S” Judge • 3.6 “L” and “r” candidates are not required to silent judge in person with a WAWE Judge • 4. c Failure to attend Judge Tag-up meetings will result in CE credit deduction • 4. f “S” judge required to Silent Judge or Co-Judge w/WAWE Judge every 2 years • 5.1 Requirement of LO insurance Program removed • 5.3 New TD Levels • 5.4 Failure to attend TD tag-ups will affect CE credits. CE must be completed/submitted by Feb 15 • 6 Licensed Official Disciplinary Process – New • Attachment F. TD Promotion Application • Attachment G. Glossary • Attachment H. License Applications



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ATTACHMENTS

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SUPPORTING DOCUMENTATION

The following applications, logs, and forms referenced in this document are available on the USAWE website:

Education>Licensed Officials Program

License Applications:

- [Learner "L" Judge Application](#)
- [Recorded "r" Judge Application](#)
- [Registered "R" Judge Application](#)
- [Senior "S" Judge Application](#)
- [International Guest Judge Application](#)
- [TD Application](#)
- [Technical Delegate Promotion Application](#)

Logs:

- [Scribe Log](#)
- [Judge Shadow Log](#)
- [TD Shadow/Volunteer Log](#)

Forms:

- [Judging Assessment Form](#)
- [Reference Form](#)

Continuing Education (CE) logs for each Judge and Technical Delegate (TD) are maintained on the USAWE Google Drive. Each Licensed Official (LO) is responsible for keeping their CE log up to date. Assistance will be provided for those LOs who do not have easy access to the CE logs or face other technical challenges. Contact LOCadmin@usawe.org for assistance.



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1. PROGRAM OVERVIEW

1.1 License Application Process

License applications must be submitted on the appropriate official form provided on the website (**Education>Licensed Officials Program>LO Application Form**). Only fully completed applications, accompanied by an application fee, will be considered.

The first full year after an official's approval will be considered the start of his/her officiating record.

All applications contain a statement, to be signed by the applicant, indicating that the applicant has read, understands, and agrees to abide by the rules governing the USAWE Licensed Officials Program.

Learner ("L") judge candidates and Technical Delegate (TD) candidates must register with the Licensed Officials Committee (LOCadmin@usawe.org) when they begin work on their application requirements. This will enable the LOC to include them on applicable LOC notices and program updates and keep them informed of upcoming education opportunities. The candidate's Intent to License fee is \$25. Once all requirements have been met, the final license fee is \$25.

1.2 License Renewal Requirements

Judge and TD licenses must be renewed every year. The **renewal** fee is \$25. The renewal period is January 1 to January 31. **Failure to renew will result in suspension of the LO's license until the renewal fee has been paid.**

A rules test must be taken at the beginning of the competition year. The test will be administered when the individual LO's Continuing Education (CE) requirements have been met and their USAWE membership has been renewed. Officials who do not pass the rules test on their first attempt will have the opportunity to retake the exam. If the test is failed on the second attempt, there will be a 30-day waiting period before the test may be re-taken. During this time the license will be suspended.

A license that has been inactive for two years will be considered expired. Applicants must reapply.

1.3 Application Appeals Process

Any person whose application for enrollment, renewal, promotion or change of status has been denied or whose license has been revoked, placed on probationary status, or suspended may request a review by the LOC to reconsider the decision. The request must be in writing and include a rationale to reverse the decision. The request must be received within 30 days of the LOC ruling.



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The LOC will issue a written notice to all parties within 10 days of the request for review; the notice will contain a brief statement of the facts regarding the position of the LOC and specify the time and place at which the review is to be held. The person requesting the review may attend and may bring witnesses or other evidence on his/her behalf.

The LOC will review the request for reconsideration. If the original decision is upheld, the person has the right to appeal to the Appeals Committee who will review the case and make a final determination. The USAWE President, Vice President, At Large Director 1, At Large Director 2, and the Chair of the LOC serve on the Appeals Committee.

1.4 Continuing Education (CE) Requirements

CE requirements for both Judges and TDs must be completed for license renewal. CE is tracked annually, starting on January 1 of the first year following initial licensure. Judge CE requirements are detailed in Section 4; TD CE requirements are addressed in Section 5.3.

1.5 Insurance Program for Licensed Officials

As of January 1, 2026, USA Working Equitation has removed the requirement for Licensed Officials to purchase insurance through a USAWE group policy. USAWE encourages all licensed officials to hold professional liability insurance of their own.

2. JUDGE LICENSING

2.1 General Requirements

2.1.1 Overview

Candidates applying for a license to judge a USAWE competition must meet the following requirements:

- a. Be 21 years old or older at the time of application.
- b. Hold a current membership with USAWE.
- c. Attend a USAWE education seminar event (in-person) within two years of their application.
- d. Pass a USAWE open-book rules test with a minimum score of 90%.
- e. Sign a USAWE [Code of Ethics](#) statement. **Education>Licensed Officials Program**
- f. Sign a USAWE [Code of Conduct](#) statement. **Education>Licensed Officials Program**
- g. Agree to abide by the USAWE [Social Media Policy](#). **Education>Licensed Officials Program**
- ~~h. Be insured through the USAWE group insurance program (licensed officials only; not applicable to LO candidates).~~
- i. Maintain their license through continuing education.
- j. Requirements for advancement to the next level must be achieved/acquired while acting at current license level.
- k. Performance, show manager feedback, etc. will be considered in licensing and advancement decisions.

Summary of Requirements for Judge Levels

	"L" Applicant	"I" Applicant	"R" Applicant	"S" Applicant	International Guest Judge (non-WAWE)
Attend Education Seminar	Required	Required	Required	Required	
Shadow a Judge ³	Required	Required	Required	Required	
Shadow or Serve as TD	Required				
Volunteer for show staff positions	Required				
Judging/Co-judging/ Silent Judging ^{4,5}	Required	Required	Required	Required	
References	Required			Required	
Open book rules test	Required	Required	Required	Required	Required
Live judging test ^{1,2}	Required	Required	Required	Required	
Written exam ^{1,2}	Required	Required	Required	Required	
Interview ^{1,2}	Required	Required	Required	Required	
Review of Personal File	Required	Required	Required	Required	

1. To be completed after all the specific judge level requirements have been met.
2. See **Section 2.2 Advancement Requirements** for more details.
3. See Glossary for definition.
4. See Glossary for definition.
5. **Only Silent Judging counts towards licensing for "L" Applicants. See Section 3.6 for more details.**



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Requirements for specific judge levels are presented in Sections 2.1.2 through 2.1.5. **If you are unable to meet the requirements, please contact the LOC for assistance.** International judge requirements are addressed in Section 2.1.6.

2.1.2 Learner “L” Judge Requirements for Licensing and Advancement

“L” applicants must submit a completed **USAWE Learner “L” Judge License Application**. The application requires successful completion of the following:

- a. Shadow a Judge (ringside via headset or one-on-one)
 - (1) “L” applicants must shadow two different “R”, or “S” judges at a minimum of two licensed shows.
 - (2) A minimum of 50 Dressage and 50 EOH rides are required.
 - (3) The rides must include 15 rides at L1, 20 rides at L2, and 15 rides at L3.
 - (4) A **Judge Shadow Log** must be completed and signed by the presiding judge for each competition/trial cited (see *Attachment A*).
 - (5) Consolidate all rides and compute the totals in the table provided in the license application. Include copies of **Judge Shadow Logs** with the application.

Note: A ride is defined as all trials entered and ridden by a horse/rider pair, including DQs; e.g., Novice A (L2) Dressage, EOH, and Speed trials constitute one ride. Disqualifications are included in the count; scratches and withdrawals do not count.

Option: An “L” applicant may submit proof of successfully competing in all available trials at one licensed competition at L2 or above and earning a combined average minimum dressage and EOH score of 62% to count for 9 of the required 50 shadowed rides, 3 each for L1, L2 and L3.

- b. Silent Judging
 - (1) “L” applicants must Silent Judge at a minimum of two licensed shows under two different judges.
 - (2) A minimum of 25 Dressage and 25 EOH rides is required.
 - (3) The rides must include rides from L1 to L3.
 - (4) Test sheets must be reviewed and signed by the presiding judge for each competition/trial cited. Submit a completed [Judging Assessment Form](#).
 - (5) Consolidate all rides and compute the totals in the table provided in the license application. Include copies of **Silent Judge Logs** with the application.
- c. Technical Delegate Experience. “L” applicants are required to do one of the following for one licensed show:
 - Shadow a Licensed TD.
 - Serve as a Licensed TD.



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- d. Volunteer Experience. “L” applicants are required to volunteer in the following areas for a licensed show:
- Gate Steward (4-hour minimum).
 - Scorer (8-hour minimum).
 - Scribe for at least 50 rides, with two different judges (minimum “r” judge). Include a **Scribe Log** for each competition (see *Attachment B*).

“L” applicants must have references from five knowledgeable horse persons, to include the judge scribed for, the TD that was shadowed, **or the Show Manager for the show where they served as the TD**, using the **Reference Form** (see *Attachment C*).

Learner “L” judges may officiate at licensed competitions if part of a panel that includes at least one “R” or “S” judge. No more than one “L” Judge is allowed per panel. Learner “L” judges serving on a panel may officiate at Introductory, Novice, and Intermediate levels. “L” Judges must have silent-judged at least 50 Dressage and 50 EOH rides before his/her scores can count toward competition placement. “L” Judges are required to keep track of and provide documentation to show management of having met the 50 Dressage and 50 EOH ride requirement.

2.1.3 Recorded “r” Judge Requirements for Licensing and Advancement

Recorded “r” applicants must submit a completed **USAWE Recorded “r” Judge License Application**. Applicants must provide proof of the following with their application:

- a. Experience “r” applicants must have held their “L” license for a minimum of two years at the time of application. All requirements for advancement to this level must be met after the “L” license has been awarded.
- b. Shadow a Judge (ringside via headset or one-on-one)
- (1) “r” applicants must shadow two different “R”, “S”, or WAVE judges at a minimum of two licensed shows.
 - (2) A minimum of 30 rides is required.
 - (3) The 30 required rides must include at least 10 rides at L3, 7 rides at L4, and 5 rides at L5-L7.
 - (4) A **Judge Shadow Log** must be completed and signed by the presiding judge for each competition/trial cited (see *Attachment A*).
 - (5) Consolidate all rides and compute the totals in the table provided in the license application. Include copies of **Judge Shadow Logs** with the application.

Note: A ride is defined as all trials entered and ridden by a horse/rider pair, including DQs; e.g., Novice A (L2) Dressage, EOH, and Speed trials constitute one ride. Disqualifications are included in the count; scratches and withdrawals do not count.

- c. Judging/Co-judging/Silent Judging “r” applicants must judge at least 50 Dressage and 50 EOH rides at licensed competitions within the two preceding years. Judging requirements may also be met by silent judging or co-judging with an “R” or “S” Judge.



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The presiding judge must complete a **Judging Assessment Form** (see *Attachment D*), indicating the number of rides at each level.

Recorded “r” judges may officiate at licensed competitions at Introductory, Novice, and Intermediate levels. “r” judges may judge Advanced and Masters levels if they are a part of a panel of three or more judges that includes at least one S judge or one WAVE judge. Only one “r” judge is allowed per panel. The “r” judge must have two passing calibration sessions (see Section 3.7) with an “S” Judge within the 12 months prior to the show.

2.1.4 Registered “R” Judge Requirements for Licensing and Advancement

Registered “R” applicants must submit a completed **USAWE Registered “R” Judge License Application**. Applicants must provide proof of the following with their application:

- a. Experience “R” applicants must have held their “r” license for a minimum of two years at the time of application. All requirements for advancement to this level must be met after the “r” license has been awarded.
- b. Shadow a Judge (Ringside via headset or one-on-one)
 - (1) “R” applicants must shadow two different “R”, “S”, or WAVE judges at a minimum of two licensed shows, in a minimum of two different regions as defined by USAWE.
 - (2) A minimum of 50 rides is required.
 - (3) The 50 rides must include at least 5 rides at L4, and a minimum of 7 rides at L5-L7.
 - (4) A **Judge Shadow Log** must be completed and signed by the presiding judge for each competition/trial cited (see *Attachment A*).
 - (5) Consolidate all rides and compute the totals in the table provided in Section 3 of the license application. Include copies of **Judge Shadow Logs** with the application.

Note: A ride is defined as all trials entered and ridden by a horse/rider pair, including DQs; e.g., Novice A (L2) Dressage, EOH, and Speed trials constitute one ride. Disqualifications are included in the count; scratches and withdrawals do not count.

- c. Judging/Co-judging/Silent Judging
 - (1) “R” applicants must judge at least 150 rides at licensed competitions within the three preceding years, in a minimum of two different regions as defined by USAWE.
 - (2) The 150 required rides must include 15 rides at L4 or L5; at least 5 of the 15 rides must be L5 and a minimum of 7 rides at L6 and/or L7.
 - (3) Judging requirements may also be met by silent judging or co-judging at a licensed show with an “S” Judge. The “S” Judge must complete a **Judging Assessment Form**, indicating the number of rides at each level.



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Registered “R” judges may officiate at licensed competitions and may officiate at championship competitions if serving on a panel with one or more “S” judges or a WAVE judge. Only one “R” judge per panel. **Exception:** Show Managers may request an exception to this requirement if no “S” Judge is available (see Section 2.3 of the U.S. Rules for Working Equitation, Rev 9.1).

Performance, show manager feedback, etc. will be considered in advancement decisions.

“R” applicants must submit references from two “S” judges and from at least two Show Managers.

2.1.5 Senior “S” Judge Requirements for Licensing and Advancement

Senior “S” applicants must submit a completed **USAWE Senior “S” Judge License Application**. Applicants must provide proof of the following with their application:

- a. Experience. “S” applicants must have held their “R” license for a minimum of three years at the time of application. All requirements for advancement to this level must be met after the “R” license has been awarded.
- b. Shadow a Judge (Ringside via headset or one-on-one)
 - (1) “S” applicants must shadow an “S” or WAVE Judge at three shows, under three different judges (minimum), in three different regions.
 - (2) A minimum of 75 rides is required.
 - (3) The 75 required rides must include 30 rides at L6 and/or L7.
 - (4) Include a **Judge Shadow Log** signed by the Judge for each competition (see *Attachment A*).
 - (5) Consolidate all rides and compute the totals in the table provided in Section 3 of the license application. Include copies of Shadow Logs with the application.

Note: A ride is defined as all trials entered and ridden by a horse/rider pair, including DQs; e.g., Novice A (L2) Dressage, EOH, and Speed trials constitute one ride. Disqualifications are included in the count; scratches and withdrawals do not count.

- c. Judging
 - (1) “S” applicants must judge at least 150 rides at shows within the three preceding years.
 - (2) The 150 required rides must include 25 rides at L6-L7.
- d. Silent Judging or Co-judging
 - (1) “S” applicants are required to silent judge or co-judge with a WAVE Judge at one recognized show (20 rides at L5 or above).
 - (2) The Judge’s written evaluation and score comparisons are required (**Judging Assessment Form**).

“S” applicants must submit references from two “S” judges and from at least two Show Managers.



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2.1.6 International Guest Judges

The LOC may grant permission for an international WE Judge to officiate at the request of a licensed competition for that competition only. There is no license application fee for international guest judges.

Guest cards will be issued for officials with foreign national licenses provided they have senior WE status in their own country and will be officiating at the levels for which they are licensed by their organization. Judges must provide a copy of the license and documentation to validate that they are currently "a judge in good standing" in that organization. These documents must be official, issued by the country's national WE organization.

It is the responsibility of competition management to ensure the eligibility of guest officials.

Guest judges are required to take an open-book rules test and pass with a minimum score of 90%. **Exception:** WAWE judges are exempt from taking a rules test.

Guest judges must have a USAWE-licensed judge serve as scribe.

2.2 Advancement Requirements

2.2.1 Overview

After meeting the advancement requirements for each license level, judge candidates must participate in a comprehensive testing and evaluation process that consists of the following elements:

- a. In-person silent judging at a licensed show.
- b. Written exam.
- c. Review of candidate's performance evaluations from show managers.
- d. Review of candidate's personnel file.
- e. Interview with LOC representatives and senior judges, once a. - d. have been completed.
This is the final step of the advancement process.

The LOC will:

- Identify advancement events. Selection will be based on judge availability, location, and number and level of riders.
- Obtain agreement from the show manager for the event.
- Register candidates; communicate schedules/locations/times/etc.

Candidates must notify the LOC of their intent to advance a minimum of eight weeks prior to a scheduled advancement event. A completed license application must be submitted prior to participating in the live judging exercise, written exam, and interview.

Candidates for advancement must supply the LOC documentation of completed advancement requirements prior to applying for in-person silent judging, written exam, and interview.



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The candidate must sign a **Confidentiality Agreement** that prohibits disclosure of any test questions or interview material. This agreement will be provided by the LOC at the time of testing.

The fee for judge advancement is \$100, payable at the time of submitting completed application.

2.2.2 In-Person Silent Judging Test

Requirement

The in-person silent judging test for “L” candidates must be conducted at licensed competitions with one “R” or “S” judge. “L” candidates will be tested on all rides up through Level 3.

“L” License:

Minimum Number of Tests: 15 scored tests.

Required Levels: L1-L3 tests.

Recommendation: Candidates should aim to include as many tests at each level as possible to broaden their experience.

All other candidates are required to score all rides in real time at a licensed USAWE competition with two “S” judges; an “S” and an “R” judge; or one “S” judge and one WAVE judge presiding. The candidate is required to score all rides.

“r” License:

Minimum Number of Tests: 20 scored tests.

Required Levels: L1-L5; Must include L4 and L5 tests.

Recommendation: Candidates should strive to include as many tests as possible at both L4 and L5, along with other relevant levels, to build proficiency.

“R” License:

Minimum Tests: 20 scored tests L1-L7

Required Levels: Should include scoring of L7 tests.

Note on L6: L6 tests are not a mandatory requirement as many riders tend to skip this level making it difficult for candidates to meet specific L6 requirements. However, if L6 tests are scored, they will count towards the overall minimum requirement.

“S” License:

Minimum Tests: 25 scored tests L1-L7

Required Levels: Must include scoring of L7 tests.

Note on L6: L6 tests are not a mandatory requirement as many riders tend to skip this level making it difficult for candidates to meet specific L6 requirements. However, if L6 tests are scored, they will count towards the overall minimum requirement.



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The LOC will:

- Obtain the list of entries/order of go from show management for the dressage and EOH trials and copies of the EOH course maps.
- Arrange for adequate seating (e.g., good position for judging, not near spectators or anyone who is remotely shadowing the judge).
- Have a representative onsite to oversee the operation.
- Collect candidate tests, and copies of the presiding judge(s) tests.
- Manage assessment of the test results.
- Reimburse show management for copying expenses.

Candidates are responsible for their own score sheets and their own scribe. The scribe cannot be a licensed official.

Assessment Criteria

Candidates will be assessed on:

- Accuracy of marks and collectives. (Individual marks can be different from the presiding judge if they can be justified.)
- Ability to keep up with the schedule.
- Ability to handle pressure.
- Ability to stay focused.
- Professionalism in appearance and demeanor.

An average of the presiding judges' marks will be used for comparison with candidate judges. If one judge is a WAWE judge, their marks will not be considered in the L1-L3 tests if they are widely out of range from the "S" judge.

The full set of tests will be assessed for each candidate. The following will be noted:

- How many marks were out of the +/- 2 range?
- Was there any inconsistency in these marks on a particular movement or obstacle from one test to another?
- Was there a negative mark on either side (presiding judge or candidate) that was not consistently applied? If yes, comments on the hard copies of all tests (presiding judge and other candidates) will be compared to determine the cause.
- Did there seem to be a greater variance in test comparisons for some levels as opposed to others?

Test comments will be reviewed as needed to validate assessments.

Evaluators will reach consensus on a numerical score for each candidate:

- 5 = **Excellent.** Very close to the presiding judges' marks in 90% of tests.
- 4 = **Good.** Within a two-point range in all marks.
- 3 = **Sufficient.** A few marks out of range, but otherwise shows a solid grasp of judging criteria. This is the minimum passing grade.
- 2 = **Insufficient:** Lacks the eye and/or the scope to be considered consistent for this level. Has clearly definable areas for improvement. Eligible for re-exam at the next opportunity. May assign a mentor to assist.
- 1 = **Not Acceptable.** Lacks the knowledge and experience to attempt this level. Needs more basic education.

2.2.3 Written Exam

Requirement

At the same competition where in-person silent judging testing is being held, candidates will also take a written exam to assess their understanding of judging theory. The test will be administered by a member of the LOC. Written exam scores will be considered valid for a period of 12 months.

Assessment Criteria

The Senior judges and the LOC chair will independently score each test question response and then meet to reach consensus on a composite score for each candidate using the following guide:

- 5 = **Excellent.** Answered question fully. Shows strong understanding of the topic.
- 4 = **Good.** Solid answer. Shows good understanding of the topic.
- 3 = **Sufficient.** Understands the basics, could use more information on the topic. This is the minimum passing grade.
- 2 = **Insufficient.** Has some of the basics, but not enough to be considered knowledgeable on the topic.
- 1 = **Inaccurate.** The response is mostly incorrect.
- 0 = **Response totally incorrect or did not answer.**

2.2.4 Review of Candidate Evaluations

A member of the LOC will review the evaluations for each candidate and document the findings.



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2.2.5 Interview

A Zoom interview with the candidate, two Senior judges, and a member of the LOC will be conducted. The interview panel will score the candidate independently on each question. Using the same assessment criteria as for the written exam (Section 2.2.3), they will consider such factors as:

- Accuracy of response
- Thoroughness of response
- Clarity of response
- Communication/language skills
- Confidence

The interview panel will prepare an assessment of the interview, citing strengths, areas for development, and overall impressions of the candidate.

The candidate must sign a Confidentiality Agreement prior to the interview.

2.3 Selection Process

The LOC will hold a special meeting to review the application package and identify candidates to be presented to the USAWE Board for advancement.

Candidates should have an average minimum score of 3 to pass the written exam, live testing, and interview.

Candidates who have negative reports from show managers, TDs, or Judges, have received a Yellow Card, or have an ethics complaint, but otherwise pass the technical requirements may, at the discretion of the LOC:

- Have their promotion withheld for a six-month period during the competition season pending no further negative reviews, or
- Receive the promotion but be on probation for one (1) year to ensure no further negative reviews, or
- Some other comparable determination.

Candidates who fail to get a passing score on any of the components of this process will not be promoted. A remedial plan will be developed in coordination with the candidate. Reassessment will be considered six months after the remedial plan is implemented.

3. JUDGE EDUCATION

3.1 Education Options, Credits, Costs, and Fees

Education Option	CE Credits Available		Attendee Cost	Auditor Cost	Instructor Fee
	Attendee	Instructor			
(1) Attend USAWE training session/seminar					
a. Classroom session (per day)	5	5	Varies	Varies	\$400
b. Video of classroom session (per day)	2	---	Varies	---	---
(2) Scribe for judges holding the same license or higher, per competition. <i>See Section 3.2.</i>	4	---	---	---	---
(3) Shadow a judge one-on-one with judges holding the same license or higher. <i>See Section 3.3.</i>	4	2	---	---	---
(4) Shadow a judge remotely (using headsets) with judges holding the same license or higher. <i>See Section 3.4.</i>	4	2	\$20/ show	---	---
(5) Video shadowing with judges holding the same license or higher. <i>See Section 3.5.</i>	4	2	\$50	---	\$50/hr/ session \$150 max
(6) Silent judge with an “R”, “S”, or WAVE judge in the U.S. <i>See Section 3.6.</i>	8	4	\$50	---	---
(7) Attend a judge calibration session pre-approved by the LOC; 3 candidates per session max; sessions 2 hours max. <i>See Section 3.7.</i>	2	2	\$50	---	\$100
(8) Attend external clinics or seminars pre-approved by the LOC. Credits specified by LOC based on clinic/seminar. (must provide proof of attendance)	TBD	---	---	---	---
(9) Compete at a USAWE-licensed show, completing all trials. 1 credit assigned per trial. Capped at 6 credits for this option/year.	6	---	---	---	---
(10) Attend or audit USDF Seminar Part 1, “A Judge’s Perspective”, Session A: Introduction to Judging and Biomechanics. (must provide proof of attendance)	Attend: 4 Audit: 2	---	---	---	---
(11) Attend or audit USDF Seminar Part 1, “A Judge’s Perspective”, Session B: Judging Criteria for Gaits and Paces, Movements and Figures. (must provide proof of attendance)	Attend: 4 Audit: 2	---	---	---	---
(12) Attend or audit USDF Seminar Part 1 “A Judge’s Perspective”, Session C: Collective Marks, Equitation, Rider Biomechanics, and Basics. (must provide proof of attendance)	Attend: 4 Audit: 2	---	---	---	---
(13) Scribe for USDF “r” judge or higher. 1 full day minimum. Capped at 2 credits per year.	1	---	---	---	---
(14) Serve on the following USAWE Committees: Education, International, Licensed Officials, Professional Development, Rules, Youth Development	1	---	---	---	---

3.2 Scribing for a Judge

What's Involved:

Serve as a scribe for a judge.

You may not compete at the same show in which you are scribing. If there are two, one-day shows at a given event, you may compete in the first show of the series and scribe for the second show.

What's Required:

- a. Obtain permission from the licensed official and the show manager in advance of the competition.
- b. Complete a copy of the **Scribe Log** for the Judge to sign (see *Attachment B*).
- c. Retain a copy of the log to submit with your license application or **CE Log** at the appropriate time.

3.3 Shadowing a Judge One-on-One

What's Involved:

Standing with the Judge, observing the scores and comments given. The candidate must get permission from the Judge and the Show Manager in advance. The number of rides and levels must be listed on a Shadow Log signed by the Judge. Include the log(s) with the license application.

The number of rides is specified in Section 2 for each judge level. A ride is defined as all trials entered and ridden by a horse/rider pair, including DQs; e.g., Novice A (L2) Dressage, EOH, and Speed trials constitute one ride. Scratches do not qualify.

You cannot shadow if you are also serving in any other capacity at a show.

You may not compete at the same show in which you are shadowing a Judge. If there are two one-day shows at a given event, you may compete in the first show of the series and shadow at the second show.

This option is limited to one shadow per Judge to minimize distraction. Shadow requests may come from Professional Instructors as well as from judges. The Judge has the right to deny a request to shadow if more than one person applies.

Note: The first rule of shadowing: *Silence is Golden*. Shadows are a guest of the Judge and a guest of show management. Shadows are not co-judges, regardless of their license level. Shadows are not there to debate a call. Shadows are entitled to questions but not opinions. The time for questions is when the Judge is not working with the scribe or completing test comments. The onus is on the presiding Judge to maintain decorum.

What's Required:

- a. Obtain permission from the licensed official and the show manager in advance of the competition.
- b. Complete a copy of the **Judge Shadow Log** for the Judge to sign, indicating the number of rides at each level (see *Attachment A*).
- b. Retain a copy of the log to submit with your license application or CE Log at the appropriate time.

3.4 Remotely Shadowing a Judge

What's Involved:

Judge candidates use one-way headsets to hear the Judge's comments and scores in real time. Candidates are seated in an area with good visibility of the arena. The LOC will organize the candidate(s)* and obtain permission from the Show Manager and the presiding Judge in advance of the show. The number of rides and levels must be listed on a Shadow Log signed by the Judge. Include the log with the license application.

You cannot shadow if you are also serving in any other capacity at a show.

You may not compete at the same show in which you are shadowing for a Judge. If there are two, one-day shows at a given event, you may compete in the first show of the series and shadow or scribe for the second show.

Remotely shadowing a Judge must be coordinated with and approved by the LOC a minimum of four weeks prior to the event. The LOC will pay for shipping the one-way headsets to/from the Judge.

The LOC will identify other judge candidates who are interested in remote shadowing.

What's Required:

- a. Contact the LOC to coordinate a shadow judging session. *This must be done at least four weeks in advance of the event.*
- b. Provide the show name and date, the show manager's name and email, and identify the Judge and TD who are officiating.
- c. Pay the remote shadowing fee using the LOC Fee Processing Request form on the USAWE website>**Education>Licensed OfficialsProgram>LOC Fee Processing Request>** [LO Application Fee Request Link](#)
- d. Provide a mailing address and point of contact for shipping the headsets.
- e. Each judge candidate must complete a copy of the **Judge Shadow Log** for the Judge to sign, indicating the number of rides at each level. (see *Attachment A*).



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- f. Each judge candidate must retain a copy of the **Judge Shadow Log** to submit with their license application or CE Log at the appropriate time.

3.5 Video Shadowing a Judge

What's Involved:

Requisite numbers and levels of ride videos are viewed by the judge candidate(s) with a licensed **"R" or "S"** Judge, scoring it as if in real time. Used only when not enough live rides at a given level are available to the judge candidate to meet continuing education requirements.

Video shadowing must be coordinated with the LOC a minimum of six weeks in advance of any continuing education deadline to enable adequate time for video selection, Judge assignment, and scheduling.

What's Required:

- a. Contact the LOC to request a video shadow judging session. *This must be done at least six weeks in advance of the event.*
- b. Identify the specific level and number of rides needed to meet your requirement.
- c. Pay the video shadowing fee using the LOC Fee Processing Request form on the USAWE website>Education>Licensed Officials Program>LOC Fee Processing Request> [LO Application Fee Request Link](#).
- d. You will be contacted by the LOC when the appropriate videos are available to schedule a Zoom session.
- e. Obtain a signed **Judge Shadow Log** from the presiding Judge for your records (see *Attachment A*).

3.6 In-Person Silent Judging

What's Involved:

Scoring independently during the licensed competition and comparing scores with the official scores given after the show. Candidates are responsible for getting test blanks and labeling each with the applicable horse/rider name, as well as the candidate's name. For **"R"** and **"S"** judge candidates, the presiding Judge must be an **"R"**, **"S"**, or WAVE Judge; **for "L" and "r" judge candidates, the presiding judge must be an "R" or "S" judge.**

Silent judges must sit apart from the presiding judge(s), spectators, and anyone who is remotely shadowing. Having a scribe is highly recommended to enable the judge candidate to derive maximum benefit from the exercise. The judge candidate is responsible for providing a scribe. The scribe cannot be a licensed official.

Criteria for a satisfactory assessment include:

- Justification of marks with correct comments.



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- Marks within +/- 2 points of the presiding judge. No more than five marks in a test should have a difference of more than 2 points. A greater point range is acceptable with justification.

What's Required:

- a. Contact the LOC to coordinate a silent judging event. Identify the show name, date, show manager and contact information, and the presiding judge. *This must be done a minimum of four weeks in advance of the event.*
- b. Pay the Silent Judging fee (\$50). USAWE website>**Education>Licensed OfficialsProgram>[LOC Fee Processing Request](#).**
- c. The LOC will obtain approval from the show manager, arrange for adequate seating, request ride schedules and course maps, and request copies of the official test scoresheets at the end of the show.
- d. Candidate must bring the requisite number of blank tests for both Dressage and EOH. Complete the information at the top of each indicating the test level, the rider/horse name, and your name. **Note:** Blank test forms can be obtained from the Rulebook, Appendix C. It is in the candidate's interest to get their test packets prepared correctly and in the proper order. There will be no time to make any corrections during the silent judging exercise. Contact the LOC if you have any questions regarding this requirement.
- e. At the completion of the show, turn in all tests to the presiding Judge.
- f. The Judge will collect the tests from all silent judges as well as a copy of the official tests and mail or scan them to the LOC for compilation and assessment.
- g. The LOC will reimburse show management for costs associated with printing or copying presiding judges' Dressage and EOH tests.

3.7 Judge Calibration

What's Involved:

Candidate(s) works with an "S" Judge via Zoom to score videos of Dressage and EOH tests that have been previously scored by a panel of "S" judges. Candidate scores in "real time" with the presiding Judge acting as scribe. Discussions are held afterward to calibrate the candidate's score with the standard score derived by the judges. Calibration sessions last approximately two hours.

Criteria for a satisfactory assessment include:

- Justification of marks with correct comments.
- Marks within ± 2 points of the presiding judge. No more than five marks in a test should have a difference of more than two points. A greater point range is acceptable with justification.

What's Required:

- a. Contact the LOC to schedule a Judge calibration session.
- b. Pay the judge calibration fee using the LOC Fee Processing Request form on the USAWE website>**Education>Licensed OfficialsProgram>LOC Fee Processing Request Form>[LO Application Fee Request Link](#)**
- c. The Judge will complete a **Judging Assessment Form** for each participant (see *Attachment D*).

4. JUDGE CONTINUING EDUCATION

Every year, judges are required to:

- a. Officiate at a minimum of two licensed competitions ("r", "R", and "S" judges).
- b. Attend all mandatory online LOC education events, real-time or recorded. For recorded viewing, a quiz provided by the LOC must be completed for credit.
- c. Attend all Judge Tag-Up meetings (live attendance = .5 CE credits, recorded viewing plus questions = .5 CE credits). **Failure to attend or view Tag-Up recordings will result in a .5 CE credit deduction per missed session from your annual CE total.**
- d. Earn 12 credits from any combination of education options described in Section 3.1.
- e. Maintain a **Continuing Education Log** that details continuing education activities for the year. Individual logs are maintained for each Judge on the Google Drive. It is the Judge's responsibility to keep their log up to date on the Drive. Assistance will be provided by a member of the LOC for Judges who do not have access to the Drive.

Every two years, "S" judges are required to:

- f. **Silent judge or co-judge with a WAWE judge. Silent judging or co-judging on a panel must include a minimum of 10 rides at L5 and above.**

If CE requirements are not completed and submitted by February 15th of the current year:

- g. The license will be suspended for a minimum of one month. The suspension will extend up to a maximum six-month period if the CE requirements have not been satisfied.
- h. The Competitions Committee will be notified of the suspension. The licensed official will not be able to officiate at a licensed show until the license has been reinstated.
- i. All CE requirements must be completed within six months. If not completed within this timeframe, the license will be considered inactive. To be reinstated, the judge must:
 - Pass a rules test with a minimum score of 90%.
 - Silent judge a minimum of 30 rides at a licensed show(s) with a passing grade from the presiding judge(s) at the same level or higher. Rides must include all competition levels for the applicable license. Marks must be within two points of the presiding judge; a greater range is acceptable with justification.
 - Pay a \$150 reinstatement fee.
- j. CE credits accrued during the suspension period will be applied to the delinquent cycle and may not be used again for the current cycle. The Judge will have until the end of the current one-year cycle to complete current CE requirements. The LOC will consider extenuating circumstances on a case-by-case basis.

5. TECHNICAL DELEGATE LICENSING AND CONTINUING EDUCATION

5.1 General Requirements

Candidates applying for a license to serve as a Technical Delegate (TD) for a USAWE competition must meet the following requirements:

- a. Be 21 years old or older at the time of application.
- b. Hold a current membership with USAWE.
- c. Pass a USAWE open-book rules test with a minimum score of 90%.
- d. Sign a USAWE [Code of Ethics](#) statement. **Education>Licensed Officials Program**
- e. Sign a USAWE [Code of Conduct](#) statement. **Education>Licensed Officials Program**
- f. Agree to abide by the USAWE [Social Media Policy](#). **Education>Licensed Officials Program**
- ~~g. Be insured through the USAWE group insurance program (licensed officials only; not applicable to LO candidates).~~
- h. Maintain their license through continuing education.

5.2 Licensing

5.2.1 General Requirements

TD applicants must submit a completed **USAWE Technical Delegate License Application** and must include proof of the following with the application:

- a. Show Experience (a minimum of one licensed show each) (*see Section 3.2.2*)
 - Shadow a TD.
 - Shadow a Judge.
 - Shadow a Scorer.
 - Volunteer as a Gate Steward.
- b. Education
 - Attend **TD Duties and Responsibilities** module.
 - Attend **Validating Scoring and Placement** module.

TD applicants must also provide references from a Judge, Show Manager, and TD (*see Attachment C*).

5.2.2 Show Experience

a. Shadowing One-on-one with a TD, Judge, and Scorer

- (1) Obtain permission from the licensed official and the show manager in advance of the competition.
- (2) Complete a copy of the **TD Shadow/Volunteer Log** for the Judge, TD, or show manager (as applicable) to sign.



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- (3) Retain a copy of the log to submit with your license application at the appropriate time.

Note: You cannot shadow if you are also serving in any other capacity at a show.

b. Volunteer as a Gate Steward

- (1) Secure agreement from show management in advance to serve as a volunteer for the position.
- (2) Complete a copy of the **TD Shadow/Volunteer Log** for the show manager to sign (see *Attachment E*).
- (3) Retain a copy of the log to submit with your license application at the appropriate time.

5.3 TD Levels

Licensed TDs will be classified in one of three levels. TDs are invited to apply for their appropriate level in 2026.

a. One Star (1*):

- First year of accreditation.

b. Two Star (2*):

- Has served as a TD in at least 10 competitions and worked with at least two different show managers. Use the [TD Promotion Application](#) to report shows worked.
- Must provide references from a Judge and a Show Manager, using the USAWE [Licensed Official Reference Form](#).
- May only serve on a Championship panel with a 3* TD.

c. Three Star (3*):

- Has served as a TD in at least 15 competitions. Must have worked with at least three different show managers. Use the [TD Promotion Application](#) to report shows worked.
- Must provide four references, two each from Judges and Show Managers, using the USAWE [Licensed Official Reference Form](#).
- Must be used for all Championship competitions.

TDs ready for advancement to the next level must submit a record of their officiating history and the requisite references to the LOC for consideration and approval, and pay a \$25 Promotion Application Fee ([LOC Fee Processing Request](#)). Performance, show manager feedback, etc. will be considered in advancement decisions.

TDs of all levels are allowed to officiate at any non-championship USAWE licensed shows immediately upon licensure. A Three Star (3*) TD or a panel consisting of a Two Star (2*) TD and a Three Star (3*) TD must officiate at USAWE championship shows. Starting in 2028, competitions will be required to use 3* TDs for Championship Shows. In the event that a 3* TD is not available, Show Managers may contact the LOC for permission to use a 2* TD.

5.4 TD Continuing Education

Annually, TDs are required to:

- a. Complete one of the following:
 - (1) Officiate at a minimum of two licensed shows, or
 - (2) Officiate at one show and shadow at one show, or
 - (3) Shadow at two shows if there is no opportunity to officiate.

Submit a **Shadow TD/Volunteer Log** if the shadowing option is used (*see Attachment E*).

- b. Attend all mandatory online LOC education events (real time or recorded). *TDs are strongly encouraged to attend as many LO education events as possible.*
- c. Attend all TD Tag-Up meetings (**live attendance = .5 CE credits, recorded viewing plus questions = .5 CE credits**). **Failure to attend or view Tag-Up recordings will result in a .5 CE credit deduction per missed session from the annual CE total.**
- d. Maintain a **Continuing Education Log** that details continuing education activities for the year. Individual logs have been set up for each TD on the Google Drive. It is the TD's responsibility to keep their log up to date on the Drive. Assistance will be provided by a member of the LOC for TDs who do not have access to the Drive.

If CE requirements are not **completed and submitted by February 15th**:

- a. The license will be suspended for a minimum of one month. The suspension will extend up to a maximum six-month period if the CE requirements have not been satisfied.
- b. The Competitions Committee will be notified of the suspension. The licensed official will not be able to officiate at a licensed show until the license has been reinstated.
- c. All CE requirements must be completed within six months. If not completed within this timeframe, the license will be considered inactive. To be reinstated, the TD must:
 - (1) Pass a rules test with a minimum score of 90%.
 - (2) Shadow a TD for one show.
 - (3) Pay a \$75 reinstatement fee.
- d. CE credits accrued during the suspension period will be applied to the delinquent cycle **and may not be used again for the current cycle**. The TD will have until the end of the current one year cycle to complete current CE requirements.

*The LOC will consider a case-by-case review of extenuating circumstances.



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6. LICENSED OFFICIALS DISCIPLINARY PROCESS

All complaints will be investigated with all involved parties and will be addressed within one month of the complaint.

The LOC members involved in the investigation will report their findings to the LOC within six (6) weeks of the initial complaint. The LOC will assign a ranking of 1 - 3, with 1 = no counseling required, 2 = possible probation and/or counseling required, and 3 = immediate suspension. The ranking will go into the LO's personal file.

If the LOC determines that probation and/or counseling is necessary, at least two members of the LOC will review the finding of the investigation with the LO involved. The Licensed Officials members of the LOC are recused from these investigations. The discussion will review the history and scope of the complaint, the findings of the LOC investigation regarding the complaint, improvement suggestions and requirements for the LO involved, and the resulting disciplinary actions assigned by the LOC. If the LOC determines that the complaint does not require probation, the LOC will provide written recommendations to the LO involved.

If suspension is determined, the suspended LO will be presented with a Personal Improvement Plan. Proof of completion of the plan must be submitted to the LOC before reinstatement of their license will be considered.

The LOC reserves the right to impose immediate suspension of an LO's license in extreme cases.

Should suspension be imposed by the LOC, the Licensed Official will have the right to appeal the decision to the Ethics Committee.

7. FEES and PAYMENT SCHEDULE



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LOC-related fees are as follows:

L Judge Candidate	\$25	To declare intention to pursue a Judge license
Judge License	\$25	Once all requirements have been met
TD Candidate	\$25	To declare intention to pursue a TD license
TD License	\$25	Once all requirements have been met
Judge License Renewal	\$25	Annual
TD License Renewal	\$25	Annual
Shadow a Judge Remotely	\$20	Per show
Shadow a Judge via Video	\$50	
Silent Judging	\$50	
Judge Calibration	\$50	
Judge Advancement Exam	\$100	
Judge Promotion License	\$50	
Judge License Reinstatement Fee	\$150	
TD License Reinstatement Fee	\$75	
TD Promotion Application	\$25	

For education and testing, once all requirements have been met and applicable forms and/or applications for each stage in the process (e.g., intent to pursue, initial licensure, advancement license, etc.) have been submitted to the LOC, the LO will receive an invoice from USAWE for the appropriate fee(s).



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ATTACHMENT A. JUDGE SHADOW LOG

Judge Shadow Log

*Complete a separate log for each separately licensed show.
Include a signed copy with your license application or CE package.*

Judge Candidate						
Presiding Judge (Level)						
Presiding Judge (Level)						
Presiding Judge (Level)						
Show Name						
Show Date(s)						
Show Location						
Show Manager						
Shadow was done:	Remotely		One-on-one		Video	

Note: A ride is defined as all trials entered and ridden by a horse/rider pair, including DQs; e.g., Novice A (L2) Dressage, EOH, and Speed trials constitute one ride. Disqualifications are included in the count; scratches and withdrawals do not count.

Performance Level	Dressage		Ease of Handling	
	No. of Rides	Presiding Judge	No. of Rides	Presiding Judge
1 - Introductory				
2 - Novice A				
3 - Novice B				
4 - Intermediate A				
5 - Intermediate B				
6 - Advanced				

Judge's Signature _____ Date: _____



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ATTACHMENT B. SCRIBE LOG

Scribe Log

See [USAWE Licensed Officials Program](#) for further details.
USAWE.org/Education/Licensed Officials Program

Complete a separate log for each separately licensed show. Include the logs with your license application.

Judge Candidate	
Presiding Judge	
Show Name	
Show Date(s)	
Show Location	
Show Manager	
Number of rides	

Note: A ride is defined as all trials entered and ridden by a horse/rider pair, including DQs; e.g., Novice A (L2) Dressage, EOH, and Speed trials constitute one ride. Disqualifications are included in the count; scratches and withdrawals do not count.

Judge's Signature _____ **Date:** _____



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ATTACHMENT C. REFERENCE FORM

USAWE Licensed Official Reference Form

Please email this form to: LOCadmin@usawe.org. Include "Application Reference-*last name of applicant*" in the subject line.

Your name	
Email	
Phone	
Candidate name	
Position applied for	
Date	

1. How long have you known this candidate?
2. In what capacity did you work with this candidate?
3. What was it like to work with this candidate? (e.g., job knowledge, professionalism, communication skills, willingness to work with others, timeliness, etc.)
4. What are the candidate's greatest strengths? Weaknesses?
5. How did this candidate handle challenges?
6. Would you work with this candidate again? Why or why not?



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ATTACHMENT D. JUDGING ASSESSMENT FORM

_____ Silent Judging _____ Co-Judging _____ Calibration Session

*Complete a separate form for each trial unless one Judge (or Jury) presides over both.
Include a signed copy of this form with your license application or CE package.*

Judge Candidate		
Presiding Judge(s)		_____ Dressage _____ EOH _____ Speed
Show Name (if applicable)		
Event Date		

Note: A ride is defined as all trials entered and ridden by a horse/rider pair, including DQs; e.g., Novice A (L2) Dressage, EOH, and Speed trials constitute one ride. Disqualifications are included in the count; scratches and withdrawals do not count.

	L1	L2	L3	L4	L5	L6	L7	Total
No. of Dressage Rides								
No. of EOH Rides								
No. of Speed Rides								

Was the candidate able to keep up with the schedule? (Y/N, comments)	
Scoring Strengths Observed	
Scoring Weaknesses Observed	
Professionalism in Dress and Demeanor	
Suggestions to Improve	

Judge's Signature _____ Date: _____



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ATTACHMENT E. TD SHADOW/VOLUNTEER LOG

TD Shadow/Volunteer Log

See USAWE Licensed Officials Program for further details.
[USAWE.org/Education/Licensed Officials Program](https://USAWE.org/Education/Licensed%20Officials%20Program)

Complete a separate log for each activity. Include the logs with your license application.

Candidate	
Show Name	
Show Date(s)	

	Shadow						Volunteer	
Show Position (<i>check one</i>)	Judge		TD		Scorer		Gate Steward	
Shadowed Official (<i>name</i>)								
Show Manager (<i>name</i>)								

Signature _____ Date: _____
Shadowed Official or Show Manager



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ATTACHMENT F. TD PROMOTION APPLICATION

Please email this form to: LOCadmin@usawe.org. Include "Application Reference-*last name of applicant*" in the subject line. A \$25 non-refundable fee must accompany this application.

Name	
Email	
Phone	
Star Level applied for	
Date	

	Show Name	Date	Show Manager
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			



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ATTACHMENT G. GLOSSARY

Calibration Session: Judges, judge candidates, or professional instructors view pre-selected videos* of competitors in dressage and/or EOH on a Zoom meeting. Both the judge and participant will judge and score the rides. The participant's scores will be compared with the "S" judge's scores.

Remote Shadowing: Judges, judge candidates or professional instructors are seated ringside in view of the competitors for the dressage and/or EOH trials. The presiding judge wears a microphone and the remote shadowing participants wear a headset that enables them to listen to the judge's scoring and comments in real-time.

Ride: Defined as all trials entered and ridden by a horse/rider pair, including DQs; e.g., Novice A (L2) Dressage, EOH, and Speed trials constitute one ride. Disqualifications are included in the count; scratches and withdrawals do not count.

Shadow Judging: - Judges, judge candidates or professional instructors sit with a USAWE judge or a WAWE judge to observe the ride and listen to the judge's scores and comments in real-time. Shadow judges are silent observers only.

Silent Judging: - Judges and judge candidates are seated ringside in view of the competitors for the dressage and/or EOH trials. Silent judges score and comment on each movement or obstacle. The LOC compares their scores and comments with those of the presiding judge.



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ATTACHMENT H. LICENSE APPLICATIONS

USAWE Learner “L” Judge Application

See USAWE Licensed Officials Program for further details.

1. Applicant Information

Name	
Address	
Phone	
Email	
Membership #	

Are you at least 21 years old? Yes No

2. Licensed Officials Seminar

Applicants are required to attend an officially recognized Licensed Officials seminar within two years preceding any application.

Date	Event Name & Location	Organizer Name & Contact

3. Shadow Judging an “R” or “S” judge

Shadowing a minimum of two judges is required. Submit a judge evaluation for all shadow judging listed with this application.

A minimum of 50 rides is required. A “ride” is defined as all trials entered and ridden by a horse/rider pair, including DQs. Scratches and “no-shows” do not qualify.

Level 1 (15 rides minimum)*

Date	No. of Rides	Competition Name & Location	Judge Name & Level

*See Shadow Judging option below

Level 2 (20 rides minimum)*

Date	No. of Rides	Competition Name & Location	Judge Name & Level

*See Shadow Judging option below

Level 3 (15 rides minimum)*

Date	No. of Rides	Competition Name & Location	Judge Name & Level



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*See Shadow Judging option below

*Shadow Judging Option

Competing in all trials at a licensed working equitation competition at Novice A level or above with a combined minimum dressage and EOH score of 62% can count for 9 of the required 50 shadow judged rides. Submit the score sheets with this application.

Competition Date	Competition Name, Location	Level	Dressage Score	EOH Score	Combined Average Score

4. Technical Delegate Experience (One show minimum)

Date	Role*	Competition Name & Location	Show Manager Name & Contact

*Role = (1) shadow a licensed TD, (2) serve as licensed TD.

5. Paddock Steward Experience (4 hour minimum)

Date	Competition Name & Location	Show Manager Name & Contact

6. Scorer Experience (8 hour minimum)

Date	Competition Name & Location	Show Manager Name & Contact



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7. Scribe Experience (50 rides minimum with an “r” or higher Judge)

Date	No. of Rides	Competition Name & Location	Show Manager Name & Contact

8. List of References (5 minimum)

Use the online Reference Form ([usawe.org/Competitions/Licensed Officials](https://usawe.org/Competitions/LicensedOfficials)) to submit references.

Reference Name	Relationship with Reference

I have read, understand, and agree to abide by the rules governing the **USAWE Licensed Officials Program**.

A signed Code of Ethics and Code of Conduct must accompany this application as well as a \$25 non-refundable fee.

I attest that the information provided in this application is accurate.



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Signature _____

Date _____

USAWE Recorded “r” Judge Application

See USAWE Licensed Officials Program for further details.

1. Applicant Information

Name	
Address	
Phone	
Email	
Membership #	
Date “L” received	

2. USAWE Licensed Officials Seminar

Applicants are required to attend an officially recognized Licensed Officials seminar within two years preceding any application.

Date	Event Name & Location	Organizer Name & Contact

3. Shadow Judging an “R” or “S” or WAVE Judge

A minimum of 30 Dressage and 30 EOH rides is required. A ride is defined as an individual Dressage or EOH trial entered and ridden by a horse/rider pair at a licensed competition. Disqualifications are included in the count; scratches and withdrawals do not count. Rides must be with at least two different “R”, “S”, or WAVE Judges. Specific requirements include:

- Level 3: 10 Dressage rides and 10 EOH rides
- Level 4: 7 Dressage rides and 7 EOH rides
- Level 5-7: 5 Dressage rides and 5 EOH rides

Summarize all qualified rides in the following table. Use as many lines as necessary. Include a **Judge Shadow Log** signed by the Judge for each competition with your license application.

Date	Competition Name & Location	Judge	No. of Dressage Rides Shadowed						
			L1	L2	L3	L4	L5	L6	L7
TOTAL DRESSAGE RIDES BY LEVEL									
			TOTAL RIDES SHADOWED DRESSAGE						

Date	Competition Name & Location	Judge	No. of EOH Rides Shadowed						
			L1	L2	L3	L4	L5	L6	L7
TOTAL EOH RIDES BY LEVEL									



USA WORKING EQUITATION Licensed Officials Program



				TOTAL RIDES JUDGED EOH
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4. Judging / Co-Judging / Silent Judging Experience

Date	Competition Name & Location	Judge	No. of Dressage Rides Judged						
			L1	L2	L3	L4	L5	L6	L7
		TOTAL DRESSAGE RIDES BY LEVEL							
			TOTAL RIDES JUDGED DRESSAGE						

A minimum of 50 Dressage and 50 EOH rides at licensed competitions within the two preceding years is required. Judging requirements may also be met by silent judging or co-judging licensed shows with an “R” or “S” Judge. The Judge’s written evaluation and score comparisons are required (**Judging Assessment Form**) for each event.

Date	Competition Name & Location	Judge	No. of EOH Rides Judged						
			L1	L2	L3	L4	L5	L6	L7
		TOTAL EOH RIDES BY LEVEL							



USA WORKING EQUITATION
Licensed Officials Program



				TOTAL RIDES JUDGED EOH
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I have read, understand, and agree to abide by the rules governing the USAWE Licensed Officials Program.

I attest that the information provided in this application is accurate.

Signature _____ Date _____

Submit application to: loc@usawe.org

A \$25 non-refundable fee must accompany this application.

Payment Information:

Complete the online form to request an invoice for the application fee.

Application Checklist:

- ☐ Judge Shadow Logs
- ☐ Judging Assessment Forms
- ☐ Fee payment



USA WORKING EQUITATION
Licensed Officials Program



USAWE Registered “R” Judge Application

See USAWE Licensed Officials Program for further details.

1. Applicant Information

Name	
Address	
Phone	
Email	
Membership #	
Date “r” Received	

2. Licensed Official Seminar

Applicants are required to attend officially recognized Licensed Officials Seminar(s) within two years preceding any application.

Date	Seminar/Module	Instructor(s)	Serial No.



USA WORKING EQUITATION
Licensed Officials Program



3. Shadow an “R”, “S”, or WAWE Judge

A minimum of 50 Dressage and 50 EOH rides at two licensed shows is required. A ride is defined as an individual Dressage or EOH trial entered and ridden by a horse/rider pair at a licensed competition. Disqualifications are included in the count; scratches and withdrawals do not count. Rides must be with at least two different “R”, “S”, or WAWE Judges. Specific requirements include:

- c. Level 4: 5 Dressage rides and 5 EOH rides
- d. Level 5-7: 7 Dressage rides and 7 EOH rides

Summarize all qualified rides in the following table. Use as many lines as necessary. Include a **Judge Shadow Log** signed by the Judge for each competition with your license application.

Date	Competition Name, Location	Judge	Number of Dressage Rides Shadowed						
			L1	L2	L3	L4	L5	L6	L7
TOTAL DRESSAGE RIDES BY LEVEL									
			TOTAL RIDES SHADOWED DRESSAGE						

Date	Competition Name, Location	Judge	Number of EOH Rides Shadowed						
			L1	L2	L3	L4	L5	L6	L7
TOTAL EOH RIDES BY LEVEL									
			TOTAL RIDES SHADOWED EOH						

4. Judging/ Co-Judging Experience

A minimum of 150 Dressage and 150 EOH rides at licensed competitions within the two preceding years is required. Judging requirements may be met by silent judging or co-judging licensed shows with an “S” Judge. The Judge’s written evaluation and score comparisons are required (**Judging Assessment Form**) for each silent judging or co-judging event. Specific requirements include:

- g. Level 4-5: 15 Dressage rides and 15 EOH rides. **Five (5) of the 15 rides must be L5.**
- h. Level 6-7: **7** Dressage rides and 7 EOH rides.

Date	Competition Name, Location	Judge	Number of Dressage Rides Judged						
			L1	L2	L3	L4	L5	L6	L7
TOTAL DRESSAGE RIDES BY LEVEL									
			TOTAL RIDES JUDGED DRESSAGE						

Date	Competition Name, Location	Judge	Number of EOH Rides Judged						
			L1	L2	L3	L4	L5	L6	L7
TOTAL EOH RIDES BY LEVEL									
			TOTAL RIDES JUDGED EOH						



USA WORKING EQUITATION
Licensed Officials Program



I have read, understand, and agree to abide by the rules governing the **USAWE Licensed Officials Program**.

I attest that the information provided in this application is accurate.

Signature _____ Date _____

Submit application to: loc@usawe.org

A \$25 non-refundable fee must accompany this application.

Payment Information:

Complete the online form to request an invoice for the application fee.

Application Checklist:

- ☐ Judge Shadow Logs
- ☐ Judging Assessment Forms
- ☐ Fee payment



USA WORKING EQUITATION
Licensed Officials Program



USAWE Registered "S" Judge Application

See USAWE Licensed Officials Program for further details.

1. Applicant Information

Name	
Address	
Phone	
Email	
Membership #	
Date "R" Received	

2. Licensed Official Seminar

Applicants are required to attend officially recognized Licensed Officials Seminar(s) within two years preceding any application.

Date	Seminar/Module	Instructor(s)	Serial No.



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Licensed Officials Program



3. Shadow an “S” or WAWE Judge

A minimum of **75** Dressage and **75** EOH rides at **three shows in three different regions**. A ride is defined as an individual Dressage or EOH trial entered and ridden by a horse/rider pair at a licensed competition. Disqualifications are included in the count; scratches and withdrawals do not count. Rides must be with at least **three (minimum)** different “S” or WAWE Judges. Specific requirements include:

- Level **6-7: 30** Dressage rides and 30 EOH rides.

Summarize all qualified rides in the following table. Use as many lines as necessary. Include a **Judge Shadow Log** signed by the Judge for each competition with your license application.

Date	Competition Name, Location	Judge	Number of Dressage Rides Shadowed						
			L1	L2	L3	L4	L5	L6	L7
TOTAL DRESSAGE RIDES BY LEVEL									
			TOTAL RIDES SHADOWED DRESSAGE						

Date	Competition Name, Location	Judge	Number of EOH Rides Shadowed						
			L1	L2	L3	L4	L5	L6	L7
TOTAL EOH RIDES BY LEVEL									
			TOTAL RIDES SHADOWED EOH						

4. Judging

A minimum of 150 Dressage and 150 EOH rides at licensed competitions within the **three** preceding years is required. Specific requirements include:

- e. Level 6-7: **25** Dressage rides and 25 EOH rides.

Date	Competition Name, Location	Judge	Number of Dressage Rides Judged						
			L1	L2	L3	L4	L5	L6	L7
TOTAL DRESSAGE RIDES BY LEVEL									
			TOTAL RIDES JUDGED DRESSAGE						

Date	Competition Name, Location	Judge	Number of EOH Rides Judged						
			L1	L2	L3	L4	L5	L6	L7
TOTAL EOH RIDES BY LEVEL									
			TOTAL RIDES JUDGED EOH						



USA WORKING EQUITATION
Licensed Officials Program



5. Silent Judging/Co-Judging

“S” applicants are required to silent judge or co-judge with an “S” or WAWE Judge at one recognized show (20 rides at **L5 or above**).

Date	Competition Name, Location	Judge	Number of Dressage Rides Judged						
			L1	L2	L3	L4	L5	L6	L7
TOTAL DRESSAGE RIDES BY LEVEL									
			TOTAL RIDES JUDGED DRESSAGE						

Date	Competition Name, Location	Judge	Number of EOH Rides Judged						
			L1	L2	L3	L4	L5	L6	L7
TOTAL EOH RIDES BY LEVEL									
			TOTAL RIDES JUDGED EOH						



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6. List of References (4 minimum)

“S” applicants must submit references from a minimum of two “S” judges and two Show Managers.

Use the online Reference Form to submit references.

Reference Name	Relationship with Reference

I have read, understand, and agree to abide by the rules governing the **USAWE Licensed Officials Program**.

I attest that the information provided in this application is accurate.

Signature _____ Date _____

Submit application to: loc@usawe.org

A \$25 non-refundable fee must accompany this application.

Payment Information:

Complete the online form to request an invoice for the application fee.

Application Checklist:

- ☐ Judge Shadow Logs
- ☐ Judging Assessment Forms
- ☐ References
- ☐ Fee payment

USAWE Technical Delegate Application

See USAWE Licensed Officials Program for further details.

1. Applicant Information

Name	
Address	
Phone	
Email	
Membership #	

Are you at least 21 years old? Yes No

2. Education

Complete the following information to indicate attendance at the training modules.

Course Module	Date	Instructor
TD Duties and Responsibilities		
Validating Scoring and Placement		

3. ShowTD Experience (one licensed show minimum)

Date	Role	Competition Name and Location
	Shadow a TD	
	Shadow a Judge	
	Shadow a Scorer	
	Volunteer as a Gate Steward	



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Licensed Officials Program



I have read, understand, and agree to abide by the rules governing the **USAWE Licensed Officials Program**.

I attest that the information provided in this application is accurate.

Signature _____

Date _____

Submit application to: loc@usawe.org

A \$25 non-refundable fee must accompany this application.

Payment Information:

Complete the online form to request an invoice for the application fee.

Application Checklist:

- ☐ References
- ☐ Fee payment