



Board of Directors (BOD) Agenda

Meeting Date: Wednesday, April 9, 2025

Meeting Time: 5:00 p.m. Pacific, 6:00 p.m. Mountain, 7:00 p.m. Central, 8:00 p.m. Eastern

Meeting Frequency/Modality: 2nd Wednesday each Month held virtually via Zoom

Agenda emailed and posted on usawe.org 04/7/2025 by Interim Secretary Julie Alonzo

Directors: Prior to the meeting, please review *BOD Business* within the corporate G-Drive folder: Board of Director (BOD) > Board Meetings > 2025 Board Meetings and e-Votes > 7. BOD Meeting – 4.09.2025

Log In: Zoom Meeting. <https://us02web.zoom.us/j/82909324243?pwd=OEErd3FjU0ZFdjNnekhtVUlxUHdMUT09>

Meeting ID: 829 0932 4243

Passcode: 071870

Virtual Meeting Agenda	
USAWE's Mission Statement: <i>Fostering a Supportive Community of Riders and Building a Strong Future for the Sport</i>	
Time	Topic
5:00 pm Pacific	<p>Welcome, Call to Order, Roll Call Board of Directors (BOD) and Verify Quorum & Committee Chairs</p> <p>Member silent participants use Chat to provide Name, Region# and State; Zoom Chat is reserved for Board of Directors use only</p>
	<p>Minutes – The 03/12/2025 BOD meeting minutes were e-approved 03/15/2025 and posted to the usawe.org > Corporate Records > Meeting Minutes > Elected Board Minutes and USAWE G-Drive > Board of Directors</p>
	<p>REVIEW AND APPROVE</p> <p>Treasurer's Report – now includes spending specifics to better align with Bylaws. – Leesa Nero</p> <p>Review & Approve Volunteer Positions Request - 040725 to be emailed to membership– positions have been written up, but input has only been received to date from Julie Alonzo and Kristine Strasburger. Positions include Secretary, Clerical Assistant, Marketing Manager, Marketing Committee Contributors, Communications Coordinator, Webmaster, and IT Manager. Also includes updates to the Secretary Policies and Procedures document. Would like to send volunteer request immediately. – Tracey Erway</p> <p>Website Proposal – Review and accept spend – Tracey Erway</p> <p>Finance Audit – Approve an amount to spend -</p> <p>Google Workspace Spending Approval (2 proposals) Determination of whom to hire and what to spend (\$200/month or \$2400/year guestimate). Need to identify an owner, role, and what needs to be accomplished.</p> <p>International Committee spend approval and T2W financial review</p> <p>Merchandise Store Update: Box of materials, closure & cost of program (Treasurer Addendum)</p> <p>Proposed Financial Spends of above (Excel spreadsheet)</p>
	<p>DISCUSSION</p> <p>Affiliate Organizations – Member Designated Funds – Stephanie Dobiss</p> <p>The Need for Board Review & Approval of Programs – Tracey Erway</p>
	<p>PRESENTATIONS</p> <p>1. PI Program Presentation – Susan Watkins & Seth Marshall</p> <p>2. Youth program presentation – Kasey Riddle</p>
	<p>MOTIONS FOR CONSIDERATION</p> <p>Motion #1</p> <p>Accept the 040925 Treasurer's report, as submitted by Treasurer Leesa Nero.</p>



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	<p>Motion #2 Approve sending the Volunteer Positions Request – 040725 to the membership via email and the updates to the Secretary section of the <i>Policies and Procedures</i> handbook, effective immediately.</p> <p>Motion #3 Authorize President Tracey Erway to sign the contract with Equine Online Design (Adrienne Raymond) authorizing up to \$3200 for work on the USAWE website, as outlined in the contract.</p> <p>Motion #4 Approve up to \$??? to be allocated for the financial audit of the USAWE books / financial records.</p> <p>Motion #5 Authorize President Erway to sign a contract with _____ to provide Google Workspace Management Assistance, with a budget of \$2400 for the next 12 months.</p> <p>Motion #6 Approve reimbursement of Barbara Price (\$225) and Tracey Erway (\$157) for rental car expenses for use to transport the T2W clinician to/from airport, hotel, and clinic facility. <i>Note: Both paid all of their own expenses (flights, lodging, meals) to attend the seminar.</i></p> <p>Motion #7 Approve proposed financial spends (see Excel file)</p>		
	<p>Updates (without presentations)</p> <p>Newsletter Deadline Mustang Challenge Midwest Horse Fair Tax Return filed and posted Officers and Directors Insurance applied for and paid Club Liability Insurance applied for and paid (including T2W3 coverage) Education Task Force update and timeline Competition Council notification FindJoo update: Membership Bylaws update</p>		
6:30 pm	Adjourn		
	<p>NEXT BOD MEETING: May 7, 2025 - Submit Agenda Items using the online Board Agenda Item Request Form located on the usawe.org website > Corporate > Records page</p>		
FYI ONLY	<table border="0"> <tr> <td data-bbox="228 1455 865 1841"> <p>Status of Policy and Procedure Revisions</p> <p>Corporate – preliminary approval 8/2/23; 8/9/23 Affiliate Organizations - preliminary approval 3/15/23 Awards – preliminary approval 7/5/23 Communications - review pending Competitions - preliminary approval 5/3/23 Elections - preliminary approval 7/5/23 Ethics - preliminary approval 4/5/23 Financial Oversight - review pending Horse Recording - preliminary approval 4/5/23</p> </td> <td data-bbox="865 1455 1502 1841"> <p>International - preliminary approval 9/6 Licensed Officials - preliminary approval 9/6 Marketing and Promotion – preliminary approval 10/18/23 Membership - preliminary approval 5/3/23 Professional Development - preliminary approval 5/3/23; 7/10 revisions Rules - preliminary approval 8/16 Website - preliminary approval 3/15/23 Youth Development - preliminary approval 8/16</p> </td> </tr> </table>	<p>Status of Policy and Procedure Revisions</p> <p>Corporate – preliminary approval 8/2/23; 8/9/23 Affiliate Organizations - preliminary approval 3/15/23 Awards – preliminary approval 7/5/23 Communications - review pending Competitions - preliminary approval 5/3/23 Elections - preliminary approval 7/5/23 Ethics - preliminary approval 4/5/23 Financial Oversight - review pending Horse Recording - preliminary approval 4/5/23</p>	<p>International - preliminary approval 9/6 Licensed Officials - preliminary approval 9/6 Marketing and Promotion – preliminary approval 10/18/23 Membership - preliminary approval 5/3/23 Professional Development - preliminary approval 5/3/23; 7/10 revisions Rules - preliminary approval 8/16 Website - preliminary approval 3/15/23 Youth Development - preliminary approval 8/16</p>
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