



USAWE Executive Session Meeting Minutes



Meeting Date: Wednesday, February 7, 2024

Meeting Time: 5:00 p.m. Pacific, 6:00 p.m. Mountain, 7:00 p.m. Central, 8:00 p.m. Eastern

Meeting Frequency/Modality: As needed; held virtually via Zoom

Agenda: Emailed 2.3.2024 and posted on usawe.org > Corporate > Records > Meeting Minutes by Clerical Assistant Kris Blacklock

Minutes: The 2.7.2024 Executive Session Meeting minutes were e-approved 2.10.2024 by the BOD and posted to the USAWE.org > Corporate > Records > Meeting Minutes and filed in USAWE G-Drive > Board of Directors > Executive Sessions

Board of Directors (BOD)		Attendance at Roll Call	
Executive Committee		Present	Absent
President	Doreen Atkinson	P	
President Elect	Tracey Erway	P after roll	
Secretary	Amie Perryman		A
Treasurer	Leesa Nero	P	
At Large Director 1	Robin Bond	P	
At Large Director 2	Stephanie Hayes	P	
Regional Directors			
R1 Director	Sarah Mackenzie	P	
R2 Director	To be Appointed	--	--
R3 Director	Chris Stanko	P	
R4 Director	Kiki Pantaze	P	
R5 Director	Sara Barnwell	P	
R6 Director	Cera Olson	P after roll	
R7 Director	Pat Melton	P	
Guest(s)			
Clerical Assistant	Kris Blacklock	P	

Current # Executive Committee = 6 | # Officers required for Quorum = 4 | Current # Regional Directors = 6
Executive Officers in attendance at roll call = 4 | Executive Committee Quorum was established.
Regional Directors invited to the meeting. | Regional Directors at roll call = 5 | Full Board Quorum = 7 |
BOD in attendance 9 at roll call, 11 after roll call

Call to Order: President Doreen Atkinson called the meeting to order at 5:00 PM Pacific Time.

NEW BUSINESS

Closed session performance review discussion. Board to establish a review team and timeline to investigate and review both sides of situations, issues, accusations, and complaints brought before the board and develop a course of action (i.e., develop a plan for coaching, development plan, disciplinary action and/or removal from a position). The review team will consult with the Ethics Chair as part of the review given how the allegations prompting the performance review were written.

Cera Olson (Lead), Robin Bond, and Sara Barnwell volunteered to serve on the review team to generate a procedure.

President Doreen Atkinson adjourned the meeting at 6:17 PM, Pacific Time.

Minutes submitted by Kris Blacklock, USAWE Clerical Assistant