



Board of Directors (BOD) Agenda

Meeting Date: Wednesday, January 3, 2024 Special Meeting

Meeting Time: 5:00 p.m. Pacific, 6:00 p.m. Mountain, 7:00 p.m. Central, 8:00 p.m. Eastern

Meeting Frequency/Modality: 2nd Wednesday each Month held virtually via Zoom

Agenda emailed and posted on usawe.org > Corporate > Records > Meeting Minutes 12/27/2023

Virtual Meeting Agenda	
USAWE's Mission Statement: <i>Fostering a Supportive Community of Riders and Building a Strong Future for the Sport</i>	
Time	Topic
5:00 pm Pacific	<p>Welcome, Call to Order, Roll Call Board of Directors (BOD) and Verify Quorum</p> <p>Roll Call Committee Chairs</p>
	<p>NEW BUSINESS</p> <ul style="list-style-type: none"> • Treasurer's Report – <i>Leesa Nero, Treasurer</i> • 2024 Preliminary Budget – <i>Leesa Nero, Treasurer</i> <ul style="list-style-type: none"> ○ Discussion in preparation for Jan 10 vote • Cancellation/Refund Policy – <i>Doreen Atkinson, President & Leesa Nero, Treasurer</i> <ul style="list-style-type: none"> ○ Memberships ○ Events (clinic, seminar, training camp, etc.) ○ Championships <p>A Championship Show Cancellation/Refund Policy was created 2/2022 (see below) after the BOD approved the first zone championship proposal and sent within the Competition Committee's Zone Championship Congratulations letter. Each Championship includes a consistent (regardless of show zone/host) Cancellation/Refund Policy Statement in their championship show premium/show entry form</p> <p>Recommend BOD</p> <ul style="list-style-type: none"> ○ Establish a standard (consistent) cancellation/refund policy for membership and all USAWE events ○ Include a cancellation/refund policy in the P&Ps that are currently in process of being finalized
	<p>ANNOUNCEMENTS - All</p> <p>Items To Consider for Next Meeting - All</p>
6:30 pm	<p>Adjourn</p>
	<p>NEXT Regular BOD MEETING: January 10, 2024</p> <p>Submit Agenda Items using the online Board Agenda Item Request Form located on the usawe.org website > Corporate > Records page</p>

Championship Show Cancellation/Refund Policy (BOD/Competitions created 2.5.2022 for each Zone's Show Premium/Entry Form). Show organizers to include the following competition cancellation/competition refund policy in your premium/entry form. Verbiage will be consistent with each zone championship (Eastern, Central, Western). Sent by Competitions Chair and included in congratulatory letter.

Competition Cancellation

In the event of the cancellation of the entire competition, entry fees will be returned minus the office fee stated on competition premium/entry form.

Competition Refund

A Horse-Rider pair that withdrawals before the entry closing date will receive a full refund minus the office fee stated on the competition premium/entry form. Withdrawals received after the entry closing date are non-refundable.

A withdrawal due to rider or horse injury, illness or death after the entry closing date of the competition must be accompanied by a veterinarian's or doctor's certificate and will be handled on a case-by-case basis by the competition management. If your entry is able to be filled, you may receive a full refund minus the office fee stated on the competition premium/entry form. If competition management is unable to replace your entry, no refund will be given.

ALL withdrawals must be received (in writing or email) by the show secretary no later than the specified withdrawal deadline and must be accompanied by a veterinarian's or doctor's certificate to obtain any refund.

Once a refund has been confirmed by the competition management, please allow 14 days for your money to be refunded. Refunds are given in accordance with the published competition cancellation and refund policy.