



USAWE Executive Session Meeting Minutes

Meeting Date: Wednesday, January 11, 2023 – Full Board of Directors Closed Session

Meeting Time: 7:45 p.m. Pacific, 8:45 p.m. Mountain, 9:45 p.m. Central, 10:45 p.m. Eastern

Meeting Frequency/Modality: As needed; held virtually via Zoom

Agenda sent via Email: 1/8/2023 3:10 p.m. PST; revision sent 1/9/23 3:00 a.m PST by Secretary Kris Blacklock

Board Members		Attendance at Roll Call	
		Present	Absent
President	Olga Hendrickson		A
President Elect	Doreen Atkinson	P	
Secretary	Kris Blacklock	P	
Treasurer	Erin O’Shaughnessy		A
At Large Director 1	Trisha Kiefer-Reed	P	
At Large Director 2	Stephanie Hayes	P	
R1 Director	Heather Humelbaugh	P	
R2 Director	Robin Bond	P	
R3 Director	Chris Stanko	P	
R4 Director	Kiki Pantaze	P	
R5 Director	Becky Sherven	P	
R6 Director	Karen Miller	P	
R7 Director	Rebecca Algar	P	
Guest			
Ethics Chair	Dan Dahlke	P	

Current # of Board members = 12. BOD members required for Quorum = 7.

BOD members in attendance at roll call = 11. Quorum was established.

Call to Order: President-Elect Doreen Atkinson called the meeting to order at 7:45 PM Pacific time.

Minutes Approval: None; meeting is held as needed

ETHICS CONCERNS AND COMPLAINTS

Dan Dahlke, Ethics Chair reminded the Board of Directors, USAWE is a volunteer based non-profit organization in its third year. As in any organization with election turnover, there is change.

Things to consider as the BOD include:

- Timeliness of information requests.
- Perception of tone.
- Be mindful of and respect volunteer workload and time (at all levels).
- Negotiate deadlines.
- Have an awareness of workflow, workload and learning curve (all positions).
- Communicate (share thoughts, ideas, concerns and issues) and work as a team.

The Board of Directors shared their thoughts, perspective and communication style.

President-Elect Doreen Atkinson adjourned the meeting at 8:20 PM, Pacific Time.

Minutes submitted by Kris Blacklock, USAWE Secretary