2.3.3 Championship Show License Approval

Licenses for zone championship shows are awarded based on a competitive bid process.

A Championship Evaluation Committee is designated for each zone; each committee is comprised of the Regional Directors within the zone and a representative of the Competitions committee who does not reside in the zone.

Western Zone	Regions 1 and 2	WesternZone@usawe.org
Central Zone	Regions 3, 4, and 5	CentralZone@usawe.org
Eastern Zone	Regions 6 and 7	EasternZone@usawe.org

Show organizers who want to hold a zone championship show must prepare a Championship Show Proposal that outlines their show plan and capabilities. Proposals must be submitted to the Championship Evaluation Committee no later than May 31 of the year prior to the show. * Late bids will only be considered after the deadline if no other bids were received before the deadline. * ***Note***: Proposals for 2022 shows can be submitted until December 15, 2021.

The Championship Evaluation Committee will assess all proposals received and submit the top two candidates in each zone to the Board for final selection.

Show proposals should contain pertinent information related to the following:

a. Show name/dates
b. Show location (accessibility to member base, availability of hotels and restaurants)
c. Organizing committee
    (1) Members
    (2) Experience in managing large shows
    (3) Experience in managing WE shows
d. Facility and amenities (pictures are encouraged)
    (1) Arena(s) - Indoor/outdoor, size, footing
    (2) Warmup arena(s)
    (3) Stabling (quantity available, structure)
e. Show officials (Judges, TD)
f. Show staffing plan
    (1) Key positions and designees (Show Manager, Show Secretary, Gate Steward, Paddock Steward, Scorer, Scribes)
    (2) All other positions to be filled. Include names if known.

g. Financial plan

Income estimates

- Number of entries
- Entry fees
- Stabling fees
- Other fees
- Sponsorships
- Other

Expense estimates

- Facility expenses (arenas, stalls, camping sites, vendor spaces, etc.)
- Awards budget
- Food budget
- Expenses for officials (including travel and per diem)
- Hotel expenses
- Other

h. What will you do to make this show special?

USAWE will provide a grant of $2000 to each winning bid to hold a Zone championship show. The grant will be sent upon successful completion of the Zone championship, with all required show reports and results submitted to USAWE.